

Town of Harwich
Division of Highway & Maintenance
Job Description

POSITION TITLE: **HEAVY EQUIPMENT OPERATOR**

CLASSIFICATION: **H5 A/B**

DIVISION: **HIGHWAY**

IMMEDIATE SUPERVISOR: **HIGHWAY FOREMAN**

EFFECTIVE DATE OF DESCRIPTION: **MARCH 6, 2001**

OVERVIEW OF POSITION

Under the general direction of a Highway Foreman, this position is responsible for the operation of heavy equipment and a variety of manual laboring tasks associated with the maintenance of the town's infrastructure. The incumbent is responsible for the routine maintenance of motorized equipment assigned to the Department.

SPECIFIC DUTIES AND RESPONSIBILITIES

(The following is illustrative of the duties and responsibilities associated with the position and is not intended to be all inclusive)

Operates heavy equipment including but not limited to sweepers, dump trucks, and front end loaders.

Maintains the infrastructure of the town with said equipment.

Performs routine maintenance to equipment including general vehicle upkeep (washing, keeping interior clean, greasing, circle check, etc.).

Performs manual labor with basic hand tools (rake, pick, shovel, etc.).

Performs related duties as required.

REQUIRED EDUCATION

Candidate must be a high school graduate or equivalent. A combination of education and experience, which indicates the ability to perform the duties and responsibilities of this position will be considered. Candidate must hold a hoisting engineer's license with a 2A endorsement, and a Class B operator's license. A Class A operator's license is a definite plus. The above person must be able to demonstrate possession of the required knowledge, skills and abilities to perform the work.

PERTINENT KNOWLEDGE, SKILLS, AND ABILITIES

Ability to safely operate equipment.

Ability to deal tactfully with the public.

Working knowledge of the principles and practices of heavy equipment.

Ability to identify mechanical problems and to correctly address the same.

PHYSICAL CONDITIONS AND NATURE OF WORK CONTACTS

The job frequently requires strenuous physical tasks, including bending, stooping, lifting, and carrying items weighing 20 to 50 pounds. Prolonged operation of equipment over rough terrain is possible. The employee will have routine exposure to adverse weather and potential injury. Occasional exposure to hazardous substances such as but not limited to gasoline, diesel fuel and hot asphalt is all routine.